

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William Allen Middle School
February 20, 2024 - 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 30, 2023
- B. Notice filed with the Burlington County Times on June 30, 2023

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Ms. Melissa Arcaro Burns
Mrs. Jaclyn Barnes
Mrs. Jill Fallows Macaluso
Dr. Brooke Mailhiot
Mrs. Danielle Miller
Mrs. Claudine Morano
Mr. Maurice Weeks

Mrs. Cheryl Makopoulos, Vice President
Mr. Mark Villanueva, President

Mr. John Comegno, Esq., Solicitor
Mr. Joseph Bollendorf, Interim Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Asst. Superintendent of Curriculum, Instruction & Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters
- Superintendent Search

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #24-214

January 23, 2024 Executive Session

January 23, 2024 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Student Board Representative Reports

C. President's Remarks

D. Superintendent's Update

1. General Update

E. Board Committee Reports - Questions and Comments

1. Ad Hoc Committee on Housing Development - Mark Villanueva
2. Communications - Melissa Arcaro Burns
3. Curriculum - Danielle Miller
4. Finance and Operations - Maurice Weeks
5. Policy - Claudine Morano

F. Off-Board Committee Updates

G. Public Comment on Agenda Items

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board's agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secretary** - December, 2023 - Exhibit #24-215
- 2. **Treasurer’s Report** - December, 2023 - Exhibit #24-216
- 3. **Cafeteria Report** - January, 2024 - Exhibit #24-217

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of December, 2023 attached as Exhibit #24-218

5. Approval of Bills

I recommend approval of the bills, in the amount of \$7,997,098.56 attached as Exhibit #24-219

Approval of Items 1 - 5

Moved by: _____ Second: _____ Vote: _____

IX. Recommendations of the Superintendent

A. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on second reading:

- P9190 - Community Organizations and Clubs
- P9190.1 - Educational Foundation
- P9191 Booster Clubs
- P9210 Parent Organizations

MOTION:

I recommend that the Board enter and adopt on second reading the Policies listed above as Exhibit #24-220

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Home Instruction 2023-2024

Approval is requested for Home Instruction for students during the 2023-2024 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #24-221 for the 2023-2024 school year.

2. Burlington County Alternative School Placement for 2023 -2024

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2023-2024 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #24-222 for the 2023-2024 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

Approval of Items 1 - 2

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #24-223

2. Donations

MOTION:

I recommend the Board accept the following donations:

- \$2,000 from Power Engineers to be used for the Moorestown Township Science Fair
- \$500 from S2S Communications Inc. to be used for the Moorestown Township Science Fair
- Guitars from Burlington Sheriff's Office with an estimated value of \$400 to be used for the music program.

3. Student Field Trips

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2023-24 school year as listed in Exhibit #24-224

4. Overnight Student Trip

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #24-225

MOTION:

5. Independent Contractor Agreement - Treasurer of School Monies

MOTION:

I recommend that the Board approve Jodi Lennon to serve as Treasurer of School Monies for the District and authorize the Business Administrator to execute an Independent Contractor Agreement.

6. Summer Enrichment Camp Prices

MOTION:

It is recommended that the board approve the following summer camp rates for the 2024-25 school year:

2024-2025 SUMMER CAMP RATES	
Half Day - Early	\$250
Half Day - Regular	\$265
Full Day - Early	\$455
Full Day - Regular	\$475

7. IPS/Extended K Rates

MOTION:

It is recommended that the board approve the following tuition rates for the 2024-25 school year:

2024-2025 TUITION RATES	
Preschool Program	\$3,700
Preschool Program - Reduced	\$1,000
Extended Day Kindergarten Program	\$4,200
Extended Day Kindergarten Program - Reduced	\$1,000

8. Middle School and High School Athletic Schedules - Spring 2024

MOTION:

I recommend the Board approve the Middle School and High School Spring 2024 athletic schedules as listed in Exhibit #24-226

9. Substitute Staff Placement Agreement with ESS Northeast, LLC

MOTION:

I recommend the Board approve the substitute staff placement agreement with ESS Northeast, LLC as listed in Exhibit #24-227

10. Emergency Building Use Agreement with Glen 605 LLC

MOTION:

I recommend the Board approve the emergency use agreement with Glen 605 LLC to operate facilities owned by Glen 605 LLC to be utilized during emergency situation and designated as a reunification site as listed in Exhibit #24-228

Approval of Items 1 - 10

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

1. **Creation of Position** - Exhibit #24-229
2. **Abolishment of Position** - Exhibit #24-230
3. **Appointments** - Exhibit #24-231
4. **Substitutes** - Exhibit #24-232
5. **Retirement** - Exhibit #24-233
6. **Resignations** - Exhibit #24-234
7. **Leave of Absence** - Exhibit #24-235
8. **Movement on Salary Guide** - Exhibit #24-236
9. **Presenters** - Exhibit #24-237
10. **Athletics & Co-Curricular Clubs** - Exhibit #24-238
11. **Refrigerant License Stipend** - Exhibit #24-239

12. Job Descriptions - Exhibit #24-240

- a) Assistant School Business Administrator
- b) Assistant Principal
- c) Confidential Administrative Assistant
- d) Confidential Administrative Assistant of the Superintendent
- e) EDC Office & Activities Assistant
- f) Principal
- g) Supervisor of Building & Grounds

Approval of Items 1 - 12

Moved by: _____ Second: _____ Roll Call: _____

X. Suspensions

A. Suspensions - Exhibit #24-241

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - UES #3
- Unsubstantiated
 - HS #8, WAMS #2

Moved by: _____ Second: _____ Vote: _____

XI. Informational Only

A. Enrollment Information - February 1, 2024

School	2022-2023	2023-2024
High School	1268	1260
Middle School	623	615
Upper Elementary School	869	884
Elementary Schools	<u>1135</u>	<u>1146</u>
Total	3895	3905

XII. Old Business

XIII. New Business

XIV. Public Comment

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

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B. Public Comment

C. Close Public Comment

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XV. Good of the Order

XVI. Adjournment

Moved by: _____ Second: _____ Vote: _____